MINUTES OF THE BOARD OF DIRECTORS
ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

REGULAR MEETING

August 15, 2012

President Palmer called the regular meeting to order at 7:00 p.m. with a salute to the flag. The following were present:

DIRECTORS:	SANDS FIGUERS JOHN GRECI A J MACHAEVICH SARAH PALMER RICHARD QUIGLEY ANGELA RAMIREZ HOLMES BILL STEVENS

DIRECTORS ABSENT: NONE

ZONE 7 STAFF:	JILL DUERIG, GENERAL MANAGER TOM HUGHES, ASSISTANT GENERAL MANAGER, ADMINISTRATION KURT ARENDS, ASSISTANT GENERAL MANAGER, ENGINEERING ROBYN NAVARRA, WATER CONSERVATION COORDINATOR JUDY RECTOR, BOARD SECRETARY
COUNSEL:	MAYA FERRY-STAFFORD, DOWNEY BRAND

Item 3 - Citizens Forum - None.

Item 4 - Minutes of the Regular Meeting of July 18, 2012

Director Greci moved and Director Quigley seconded a motion to approve the minutes. The minutes were approved by a voice vote of 6-1 with Director Figuers absent.

Item 5 - Consent Calendar

There was no discussion on the one consent item. Director Quigley moved and Director Machaevich seconded a motion to approve and the resolution passed by a roll call vote of 6-1 with Director Figuers absent.

Resolution 14-4214	Authorized the General Manager to accept and record the Grant of Easement from Surplus Property Authority of Alameda County and authorize payment for the easement. (Item 6a)

Item 6 - Staffing Updates

Item 6 (a) - Employee of the Month Recognition

General Manager Jill Duerig introduced to the Board the Employee of the Month for June, Brandon Woods, Water Resources Technician II. Brandon is currently working in the Facilities Engineering section but started in Flood Control. He has helped fill in as a skilled draftsperson using AutoCAD/Civil 3D providing design drawings for the Cope Lake Repair and Del Valle Chemical Improvements projects. He is also a participant on the Staff Advisory Team (SAT). Brandon was not present so the Board applauded him in absentia.

Item 7 - Award of Contract to Southwest Environmental for the Continuation of the Direct Install High-Efficiency Toilet and Urinal Program

Ms. Duerig noted that there had been a typographical error in the resolution distributed in the board packet but a corrected version was redistributed and posted on the website. The correct dollar amount for the contract is not to exceed $350,000, not $150,000.

Robyn Navarra, Water Conservation Coordinator, outlined to the Board the Direct Install Toilet and Urinal Program and request for a contract with Southwest Environmental for an amount not to exceed $350,000. This program involves replacing older, high volume toilets with high-efficiency toilets and existing urinals with high-efficiency urinals. The primary goal of the program is to reduce potable water demand over the next 20 years.

Because Director Ramirez Holmes is new to the Zone 7 Board, Robyn expanded her discussion to include the types of programs, legislation, budget, successes, and outreach efforts involved with Zone 7's water conservation program.

Director Figuers arrived at 7:45 p.m.

After further discussion and comments by Directors Figuers, Quigley and Machaevich, Director Ramirez Holmes suggested that case studies such as Summerhill Suites should be presented to the community through press releases to further educate them on the water conservation program and remind the public that the programs are available.

President Palmer asked for public comment and hearing none, Director Ramirez Holmes moved that the item be approved and Director Quigley seconded the motion. Resolution No. 13-4215 was approved by a roll call vote of 7-0. The General Manager was authorized to sign the contract with Southwest Environmental in an amount not to exceed $350,000 for the Direct Install High-Efficiency Toil and Urinal Program.

Item 8 - Committees - Administrative Committee Minutes - August 2, 2012

Director Ramirez Holmes asked what are the next steps from the Board perspective since the Administrative Committee has met. President Palmer said they are still waiting for some information that is being gathered.

Ms. Duerig noted that Tom Hughes should be added to the list of MAT members noted on the first page of the August 2 minutes and Tom Pico should be moved from the SAT list to the list of MAT members.

Item 9 - Reports - Directors

a. Verbal comments by President –
President Palmer noted that the Board Retreat will be held on August 22.

b. Written report by Director Quigley –
He reported on the two classes he took at the Zone 7 Parkside facilities for the California Special District Association (CSDA) academy. He asked for a tour of Parkside as a large Zone 7 asset and revisited his request for a tour of Chain of Lakes. Mr. Arends is trying to arrange the tour with no more than three Board members in order to be Brown Act compliant.

c. Verbal reports

President Palmer discussed a phone call she received from a City of Dublin resident who lives in an adjoining condominium complex and was very concerned about the work being done in Alamo Creek. President Palmer discovered that the work was for brush management and that a brush wall formation was being formed to capture sediment from flowing water during the winter plus it helps to build the stream bank. She has offered to walk along the arroyo with the resident and explain erosion control.

Director Ramirez Holmes reported Zone 7 had been a discussion item at the June Alameda County Local Agency Formation Commission (LAFCo) meeting and, in light of the Grand Jury report, she attended this meeting on July 31. In January the Commission assigned an in-depth Spheres of Influence review to Zone 7 to determine the financial adequacy and a thorough review of any government structure alternatives; the draft may be available by October with a public hearing between November and January. The Spheres of Influence decisions for Zone 7 were postponed at the last LAFCo meeting until the review is done. Ms. Duerig was also in attendance and will supply the Board with the information.

Director Quigley thanked staff for getting a “read” on the filling of Del Valle. He would like to see it converted into inches instead of acre feet. President Palmer advised that all that information is available on DWR’s CDEC website.

President Palmer asked for items for the Board Retreat agenda.

Item 10 - Items for Future Agendas – Directors

Director Ramirez Holmes brought up the recent State action on suspending the Brown Act mandates that require local jurisdictions to post meeting agendas and require disclosures for reporting out of closed session. She asked that by resolution at the regular September meeting, Zone 7 reaffirm a commitment to continue to be transparent and post agendas. President Palmer assured her that it is on the agenda for the Board Retreat.

Item 11 - Staff Reports (Information items.)

a. General Manager's Report
b. Legislative Update
c. Status Report on Separation Efforts
d. Updated Related to the Bay Delta Conservation Plan
e. Report on Water Sales and Connection Fee Revenue
f. Verbal Reports - None

Item 12 - Closed Session

Closed session was cancelled.

Item 13 - Open Session and Report Out of Closed Session - none

Item 14 - Adjournment

The meeting was adjourned at 8:18 p.m.