Administrative Committee:
Summary Notes and Minutes

Meeting Date: December 7, 2010 **Start Time:** 4:00 p.m.

Directors Present: J. Greci, S. Palmer, B. Stevens

Zone 7 Staff Present: K. Arends, B. Brewer, J. Chahal, J. Duerig, A. Flores, B. Ledesma, C. Mahoney

1. Public Comment on Items Not on the Agenda

Members of the public did not provide comments.

2. El Charro Specific Plan Agreement

Staff gave a presentation to the Committee updating them on the El Charro Specific Plan (ECSP) Agreement between Zone 7 and the City of Livermore. Staff discussed the objectives of the plan, expected physical improvements, the properties involved, payments between Livermore and Zone 7, maintenance responsibilities, and next steps. The financial impact of the agreement to Zone 7 is $10,000,000 which will be split between Fund 50 and Fund 76 per the Development Impact Fee (DIF) prescribed allocation.

The Committee asked whether the Agreement includes any waivers of the development impact fee and Staff responded that the fees will be paid at the rate set forth in the ordinance at the time of the construction of the improvements. "Grandfathering" of fees was not considered in accordance with the direction that the Board previously provided for Staff during the development of the DIF. Fees will increase in January 2011 per the ordinance, but the DIF will be reevaluated in 2012. Director Stevens requested a more detailed map be shown in the presentation to the Board in December. The Committee unanimously agreed to recommend the Agreement to the Board.

3. Chain of Lakes Planning

Staff gave a presentation on the status of planning for the Chain of Lakes, and specific issues surrounding ownership and potential opportunities for Zone 7. Staff is still investigating some discrepancies amongst different documents related to property boundaries, spheres of influence, etc.

Director Stevens requested a copy of LAVQAR, and also recommended that Staff prepare a more detailed briefing for the Board in the near future, especially for the benefit of new members. He suggested that a separate meeting of the full board may be useful to allow sufficient time to cover the complexities of the Chain of Lakes program. The Committee recommended that the Staff hold off on the discussion of the Chain of Lakes at the December Board meeting, and that the Staff prepare two or more separate presentations addressing the history and the future of the Chain of Lakes and bring to the Board and possibly back to the Committee for further discussion.

4. Adjournment

Meeting was adjourned at 5:00 p.m.