

NOTICE OF SPECIAL MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, March 31, 2010
TIME: 5:00 p.m.
LOCATION: Zone 7 Administration Building
100 North Canyons Parkway, Livermore, California

Any member of the audience desiring to address the Board on an item under discussion may do so upon receiving recognition from the President. After receiving recognition, please step to the podium and state your name and address.

A G E N D A

1. Call to order
2. Salute to flag
3. Citizens Forum
This is an opportunity for members of the audience to speak on an item not listed on the agenda. The Board cannot deliberate or take action on a non-agenda item unless it is an emergency as defined under Government Code Section 54954.2.
4. Minutes of the Special Meeting of February 3, 2010
5. Joint Board-Management Advisory Team Workshop - Dr. Bill Mathis, Facilitator
6. Zone 7 Strategic Planning Priorities

Recommended action: Approve Strategic Planning Priorities.

7. Upcoming Board Schedule:
(All meeting locations are in the Board Room at 100 North Canyons Parkway, Livermore, California, unless otherwise noted.)
 - a. Regular Board Meeting: April 21, 2010, 7:00 p.m.
8. Adjournment

Materials related to an item on this agenda that have been provided to the Board less than 72 hours prior to the meeting are available for public inspection at the Zone 7 office at the time of, and prior to, the meeting and at www.zone7water.com.
All other material otherwise provided to the Board will be available at the public meeting.

ORIGINATING SECTION: ADMINISTRATION
CONTACT: JILL DUERIG

AGENDA DATE: March 31, 2010

ITEM NO.

SUBJECT: JOINT BOARD-MANAGEMENT ADVISORY TEAM WORKSHOP

SUMMARY:

Dr. Bill Mathis will facilitate a discussion between the Board members and the Management Advisory Team (MAT) centered on results of the agency culture surveys which have been conducted and where the agency should go from here. This is a preview of material to be presented to all employees at meetings scheduled for April 2nd and April 7th.

FINANCIAL:

None.

RECOMMEND ACTION:

Discuss and provide direction.

ORIGINATING SECTION: HUMAN RESOURCES
CONTACT: TOM HUGHES AND CARL MORRISON

AGENDA DATE: March 31, 2010

ITEM NO.

SUBJECT: Zone 7 Strategic Planning Priorities

SUMMARY:

- Last year the Board approved a contract with Morrison & Associates, Inc., to assist the Agency in developing a strategic plan. The plan consists of Strategic Planning Priorities with appendices that contain a schedule of deliverables and background information on the development of the plan.
- All Zone 7 employees were given the opportunity to participate in an online survey and senior managers, executive staff and Board Members were interviewed in preparation for an August 18, 2009, workshop for the Board and executive staff.
- Once the Strategic Planning Priorities draft was written based on the input from the survey, interviews and the workshop, the Management Advisory Committee reviewed the plan with particular interest in the list of deliverables with due dates and those on staff with primary responsibility for the work effort.
- The Board's Administrative Committee also reviewed the plan and offered comments and direction.
- The plan is now ready for Board approval.
- Once approved, the plan will be reviewed with Zone 7's retailers.
- In addition, Morrison & Associates, Inc. will enter into Phase II of its contract to assist those responsible for deliverables to develop work plans and interim milestones to ensure implementation of the Strategic Planning Priorities.
- The Strategic Planning Priorities document is intended to be updated periodically. It is anticipated that a future update will include actions necessary to implement the change in culture that is currently being addressed.

RECOMMENDED ACTION: The Board of Directors approve the Strategic Planning Priorities.