



ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, ZONE 7

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ORIGINATING SECTION: FACILITIES ENGINEERING

CONTACT: Rhett Alzona / Athena Watson

AGENDA DATE: October 21, 2015

ITEM NO. 9

SUBJECT: Award of On-Call Construction and Emergency Support Services Contract

SUMMARY:

- The purpose of this On-Call Contract is to obtain general contracting services to supplement our own workforce as needed to complete small repair and construction jobs and emergency work in a timely manner.
- Zone 7 advertised an annual services contract for as-needed on-call services in accordance with the Public Contract Code and bids were received from three contractors.
- The lowest responsive and responsible bidder is Monterey Mechanical Company and staff recommends executing a contract for On-Call Construction and Emergency Support Services in an amount not-to-exceed \$260,000 for Fiscal Year (FY) 2015/16.
- The Contract will allow for extensions for up to two additional one-year periods (FY 2016/17 and FY 2017/18) with provisions for adjustments of unit bid prices and increased total not-to-exceed contract amounts to \$280,000 and \$300,000 respectively.

FUNDING:

The contract will be funded as needed from available and budgeted funds from Fund 100 – Water Enterprise, Fund 120 –Renewal/Replacement and Fund 200 – Flood Protection Operations.

RECOMMENDED ACTION:

Adopt attached resolution to:

- Approve the project specifications, appendices and addenda;
- Accept bids and authorize the General Manager to execute a contract with Monterey Mechanical Company for a not-to-exceed amount of \$260,000 for FY 2015/16;
- Authorize the General Manager to extend the contract for up to two additional one-year periods for a not-to-exceed amount of \$280,000 for FY 2016/17, \$300,000 for FY 2017/18 and adjust the unit bid prices in accordance with the Contract Documents;
- Authorize the General Manager to issue change orders as and when needed in an amount not-to-exceed 10%: \$26,000 for FY 2015/16, \$28,000 for FY 2016/17, and \$30,000 for FY 2017/18.

ATTACHMENTS:

- Memo providing additional background on agenda item
- Zone 7 Board Resolution

Interoffice Memo

Date: October 21, 2015
To: Jill Duerig, General Manager
From: Rhett Alzona/Athena Watson
Subject: Award of On-Call Construction and Emergency Support Services Contract

The following provides additional background and discussion of the above-referenced agenda item.

BACKGROUND:

Zone 7 owns, operates, and maintains about 37 miles of flood control channels and related facilities in Eastern Alameda County. Zone 7's water system consists of the Patterson Pass and Del Valle surface water treatment plants, groundwater production wells, the Mocho Groundwater Demineralization Plant (MGDP), and the water transmission system that connects these major facilities. The treatment facilities include systems such as clarification/sedimentation systems, filters, chemical treatment systems, pumping and piping systems, solids handling systems, clearwells, and electrical and instrumentation infrastructure. Besides pipelines and ancillary facilities such as line valves, air-vacuum release valves, and blow-off assemblies, the water transmission system includes pump stations, control stations and turnouts.

Through the Capital Improvement Program, Zone 7 has identified and developed a schedule for major water system renewal and replacement projects and flood protection work and procures individual contracts for these major projects. For minor projects that are not cost effective to bid with plans and specifications and for minor repair or replacement efforts, Zone 7 may use its in-house maintenance staff.

However, at times, Zone 7 cannot keep up with the on-going workload in a timely manner. In order to respond to repairs in a timely manner, it is desired to have a resource in the form of a general contractor to supplement Zone 7 resources.

DISCUSSION:

Staff prepared a bid package to procure a general contractor to provide as needed on-call and emergency support services for miscellaneous work on Zone 7 facilities.

Zone 7 advertised the project in the local newspaper in accordance with the Public Contract Code. In addition, the project was advertised on the Zone 7 website, and through Northern California Builders Exchanges.

Bids were received and publicly read on October 7, 2015, at 2:00 p.m. in accordance with established procedures. The submitted bids were as follows
:

Name of Firm, Location	Total Bid Amount
Monterey Mechanical Company, Oakland	\$256,136.00
Manito Construction, Pleasanton	\$260,002.80
McGuire & Hester, Oakland	\$284,066.00

The submitted bids have been reviewed by Zone 7 staff, and it was determined that the low bidder, Monterey Mechanical Company, has complied with all bid requirements. Staff recommends the award of contract to Monterey Mechanical Company as the lowest responsive and responsible bidder.

The advertised contract included a schedule of unit price bid items, estimated quantities and type of labor and equipment required for this contract. The Contractor's unit bid prices and the quantities on this Schedule were used only for bid comparison purposes to determine the lowest responsive and responsible bid and establish hourly rates for labor and operated equipment. The Contractor will be paid, based on unit prices in the Contractor's bid, for time and materials actually used.

Based on unit prices in the bid, staff recommends authorizing the General Manager to negotiate and execute a contract for maintenance and emergency work in an amount not-to-exceed \$260,000 for FY 15/16, with an allowance to extend the contract for up to two additional one-year periods for a not-to-exceed amount of \$280,000 for FY 2016/17, \$300,000 for FY 2017/18 and adjust the unit bid prices in accordance with the Contract Documents. Additionally, staff recommends authorizing the General Manager to execute change orders as and when needed in an amount not-to-exceed 10% of the contract amount each year.

As this contract is for as needed on-call services to be used for Flood Control and Water Facilities, the contract is proposed to be funded as needed from available and budgeted funds from Fund 100 – Water Enterprise, Fund 120 –Renewal/Replacement and Fund 200 – Flood Protection Operations.

ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

RESOLUTION NO.

INTRODUCED BY
SECONDED BY

Contract for On-Call Construction and Emergency Support Services of Zone 7 Facilities

WHEREAS, Zone 7 of the Alameda County Flood Control and Water Conservation District has ongoing maintenance needs for its flood protection and water facilities; and

WHEREAS, Zone 7 may need a general contractor to supplement Zone 7 in-house resources for as needed on-call construction services for small repairs or emergency work; and

WHEREAS, said project was advertised and bids were taken, opened and publicly read on October 7, 2015 and the lowest responsive and responsible bid received for this project is the bid by Monterey Mechanical Company.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Zone 7 of the Alameda County Flood Control and Water Conservation District does hereby approve the specifications, appendices and addenda for On-Call Construction and Emergency Support Services project; and

BE IT FURTHER RESOLVED that the bid of the lowest responsive and responsible bidder, Monterey Mechanical Company, be accepted, and that the General Manager be authorized to execute the Contract in accordance with the Contract Documents in an amount not-to-exceed \$260,000 for Fiscal Year (FY) 2015/16; and

BE IT FURTHER RESOLVED that the General Manager be authorized to adjust the Contract Unit Prices in accordance with the Contract Documents and extend this Contract for up to two additional one-year periods for amounts not-to-exceed \$280,000 for FY 2016/17 and \$300,000 for FY 2017/18; and

BE IT FURTHER RESOLVED that the General Manager be authorized to negotiate and issue contract change orders as and when needed in an amount not-to-exceed 10% of the Contract amount annually.

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

I certify that the foregoing is a correct copy of a Resolution adopted by the Board of Directors of Zone 7 of the Alameda County Flood Control and Water Conservation District on October 21, 2015.

By: _____
President, Board of Directors