



ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, ZONE 7

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ORIGINATING SECTION: INTEGRATED PLANNING
CONTACT: Amparo Flores/Carol Mahoney

AGENDA DATE: October 21, 2015

ITEM NO. 7d

SUBJECT: Request for “Out-of-State” Travel to Attend the Water Research Foundation Workshop: *Uncertainty in Long-term Water Demand Forecasting*

SUMMARY:

- Out-of-state travel authorization is requested for Integrated Planning Associate Engineer, Amparo Flores, to attend the Water Research Foundation (WaterRF) Workshop (Project No. 4558): *Uncertainty in Long-term Water Demand Forecasting*.
- Dr. Flores was invited to attend the 1.5-day workshop to be held in Tampa, Florida on January 14 and 15, 2016. The goal of the workshop is to identify common challenges and successes in a) long-term demand forecasting, b) identifying and addressing forecast uncertainties, and c) coping with corresponding risks in decision making. Ms. Flores will prepare a short presentation.
- The workshop is a good opportunity for Zone 7 to learn from other agencies’ approach to demand forecasting and risk management, which have significant impacts on water supply planning and investment. It is also a good opportunity to contribute to a national discussion amongst utilities and researchers and to ensure that the research results in information that is actually useful to Zone 7 and other water agencies.
- WaterRF is paying for the cost of the flights, hotel accommodations, and most meals. Zone 7 would only have to cover the costs of staff time and other incidentals such as travel to/from the airport.
- Staff recommends approving Dr. Flores’ request for out-of-state travel expenses to attend the WaterRF Workshop.

FUNDING:

In addition to staff time, the workshop costs to be covered by Zone 7 include approximately \$200 for incidental expenses such as travel to/from the airport and additional meals not covered by WaterRF. Funds are budgeted and available in the Water Enterprise Fund (100).

RECOMMENDED ACTION:

Adopt attached Resolution.

ATTACHMENTS:

Resolution

ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

BOARD OF DIRECTORS

RESOLUTION NO.

INTRODUCED BY:

SECONDED BY:

Out-of-State Travel Reimbursement for WaterRF Workshop

WHEREAS, Amparo Flores requests to attend the WaterRF Workshop: *Uncertainty in Long-term Water Demand Forecasting* in Tampa, Florida on January 14 and 15, 2016; and

WHEREAS, WaterRF would like to include Dr. Flores in the workshop and is covering airfare, accommodations and most meals; and

WHEREAS, the workshop provides a good opportunity for Zone 7 to learn from other agencies' approach to demand forecasting and risk management, which have significant impacts on water supply planning and investment, and to contribute to research on this topic that will be useful to Zone 7.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Zone 7 of the Alameda County Flood Control and Water Conservation District that Dr. Flores' out-of-state travel to attend the WaterRF Workshop: *Uncertainty in Long-term Water Demand Forecasting* in Tampa, Florida on January 14 and 15, 2016, is hereby approved, and reimbursements of actual and necessary expenses associated with Dr. Flores' attendance is hereby authorized.

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

I certify that the foregoing is a correct copy of a resolution adopted by the Board of Directors of Zone 7 of the Alameda County Flood Control and Water Conservation District on **October 21, 2015**

By: _____
President, Board of Directors